

**Develop your Professional Practice** Negotiated Learning Plan

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | Student Number |  |
| Email |  | Phone Number |  |

# The aim of the dypp500 unit

# This unit aims to enhance your skills and knowledge as a professional for current and future workplaces. It presents information and resources that guide you in defining your professional persona, as well as providing a lens through which you view your learning in concurrent units to identify key knowledge and skills development.

# pROGRAM STUDY PLAN

# These tables summarize your study plan for the Graduate Certificate in Professional Practice or Graduate Diploma in Professional Practice, listing the units you plan to enrol in (or receive credit for) and the trimester in which you will complete these units. Please complete this information in consultation with your career concierge.

### Graduate Certificate in Professional Practice

**Please Note:** if you choose to study DYPP500A you will complete 3 elective units. If you choose to study DYPP500B you will complete 2 elective units:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **YEAR** | **TRIMESTER** | **UNIT** | **CODE** | **CREDIT POINTS** |
|  |  | 1 | DYPP500A or DYPP500B | 6 or 12 |
|  |  | 2 |  | 6 |
|  |  | 3 |  | 6 |
|  |  | 4 |  | 6 |
|  |  |  | **TOTAL CREDIT POINTS** | 24 |

### Graduate Diploma in Professional Practice

**Please Note:** If you choose to study DYPP500A you will complete 7 elective units. If you choose to study DYPP500B you will complete 6 elective units:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **YEAR** | **TRIMESTER** | **UNIT** | **CODE** | **CREDIT POINTS** |
|  |  | 1 | DYPP500A or DYPP500B | 6 or 12 |
|  |  | 2 |  | 6 |
|  |  | 3 |  | 6 |
|  |  | 4 |  | 6 |
|  |  | 5 |  | 6 |
|  |  | 6 |  | 6 |
|  |  | 7 |  | 6 |
|  |  | 8 |  | 6 |
|  |  |  | TOTAL CREDIT POINTS | 48 |

Notes: Please remember, that this is a living document. The units you select today for your program of study may change in the next trimester. If you make changes to your elective units, you can come back and update this document at any time. Under the Learning Goals, you can also reflect on why you have chosen particular units and examine why you may make changes.

## ASSESSMENT TASKS

## The assessment tasks for DYPP500 are designed to allow you to demonstrate the knowledge and skills that you have acquired in completing the Graduate Certificate in Professional Practice. The ‘Assessment’ page of the DYPP500 unit website has more detail on each of the assessments. The Curated Professional Portfolio is compulsory and can be worth 10-100% of your final grade. While the Pitch and the Reflective Practice are optional, both contribute significant value to the development of your overall professional persona. You can decide which assessments you complete and the weighting that each assessment is allocated. Assessment due dates are scheduled for the end of each trimester, but you may opt to submit earlier if you wish.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **TASK** | **TASK**  **SELECTED**  **YES/NO** | **WEIGHTING**  **RANGE** | **YOUR WEIGHTING** | **PLANNED SUBMISSION DATE** |
| CURATED PROFESSIONAL PORTFOLIO |  | 10-100% |  |  |
| REFLECTIVE PRACTICE |  | 0-90% |  |  |
| THE PITCH |  | 0-90% |  |  |
|  |  | 100% | 100% |  |

## Once you have completed this form, upload it via the Moodle portal. If you wish to discuss any aspects of your proposed study plan, simply email the concierge team and we will contact you.

## Remember, you can change any aspect of your Negotiated Learning Plan along the way, just contact the Concierge Team to assist you. We consider this a living document that can change and evolve as you change and evolve along your learning journey.

## Learning Statement

What do you want to achieve?

## Please use this space to record what you want to achieve from your studies in this unit and in this course. By identifying and articulating what it is you want to achieve, we can design the course content and assessment to be relevant and suitable to your individual requirements. In considering the following questions, you are articulating your personal Learning Statements, and maximising your commitment to them. You may not be able to articulate a definite response to these questions until you have explored the content of the DYPP500 unit, but they should act as a prompt to your reflection on your own learning journey.

## Notes:

# UNIT MODULES – SEQUENCE OF STUDY

## A suggested sequence of study for DYPP500 Topics is shown in the tables below. Although you can engage with the unit resources in any sequence you wish, and dip in and out of topics as you choose. Use the Topic Descriptor Table to keep track of the completion of each Topic.

## Single trimester – Tri 1, Tri 2 or Tri 3

|  |  |
| --- | --- |
| **Week** | **Topic** |
| **1** | Psychology of You |
| **2** | Thriving in Chaos |
| **3** | Conscious Influence |
| **4** | Question Everything |
| **5** | Future of Work |
| **6** | Art of the Pitch |
| **7** | Crafting Reflective Routine |
| **8** | Career Game Plan |
| **9** | Curating a Professional Portfolio |
| **10** | Psychology of You |
| **11** | **Assessment Due** |

## Enrolling in Year-Long 1

|  |  |  |
| --- | --- | --- |
| **Weeks** | **Trimester 1** | **Trimester 2** |
| **1 to 3** | Psychology of You | Art of the Pitch  Crafting Reflective Routine |
| **4 to 6** | Thriving in Chaos  Conscious Influence | My Career Game Plan |
| **7 to 9** | Question Everything | Curating a Professional Portfolio |
| **10 to 12** | Future of Work | **Assessments due** |

## Enrolling in Year-Long 2

|  |  |  |
| --- | --- | --- |
| **Weeks:** | **Trimester 2** | **Trimester 3** |
| **1 to 3** | Psychology of You | Art of the Pitch  Crafting Reflective Routine |
| **4 to 6** | Thriving in Chaos  Conscious Influence | My Career Game Plan |
| **7 to 9** | Question Everything | Curating a Professional Portfolio |
| **10 to 12** | Future of Work | **Assessments due** |

## Enrolling in Year-Long 3

|  |  |  |
| --- | --- | --- |
| **Weeks** | **Trimester 3** | **Trimester 1** |
| 1 to 3 | Psychology of You | Art of the Pitch  Crafting Reflective Routine |
| 4 to 6 | Thriving in Chaos  Conscious Influence | My Career Game Plan |
| 7 to 9 | Question Everything | Curating a Professional Portfolio |
| 10 to 12 | Future of Work | **Assessments due** |

# TOPIC DESCRIPTOR TABLE

| **Tick box** | **Topic** | **Topic Descriptor** |
| --- | --- | --- |
|  | The Future of Work | The world is a rapidly changing place, largely due to the rapid evolution of digital technologies. This topic aims to identify the forces driving change to help you prepare for them, and highlight some of the skills needed to remain agile in this future work landscape. |
|  | The Art of the Pitch | This topic will explore techniques that can help you articulate your professional identity effectively. Being able to ‘pitch’ yourself to current and prospective employers, partners or colleagues allows you to represent your skillset in a way that is both memorable and engaging. |
|  | UNE Study Toolkit | Learn how to use academic sources of literature, navigate library databases and understand assessment requirements. This topic will be helpful to all units for your studies. |
|  | Question Everything | Critical thinking leads to efficiency and effectiveness. This topic explores strategies for using thinking to achieve this purpose and the process for developing critical thinking skills that are increasingly valued as part of a professional skillset. |
|  | Thriving in Chaos | This topic considers a range of personal strategies that can be adopted to enable us to remain flexible and responsive in chaotic, ever-changing environments. |
|  | The Psychology of You | This topic helps you develop an understanding of yourself and the world around you in order to make sense of your behaviours, thought patterns and actions with the objective to leading you towards a more considered, strategic approach to your life. |
|  | Curation of Professional Portfolio | This topic explores the process of collecting evidence for your portfolio and presenting this coherently and for a range of audiences, including current and potential employers. |
|  | Conscious Influence - Leadership | Exploring current and future trends in leadership, aiming to build your advocacy and authorship skills, this topic includes practical strategies so you can inspire and communicate your ideas confidently within the workplace. |
|  | Crafting Reflective Routine | Building your skills in critical reflection, this topic demonstrates approaches to critical analysis and strategic thinking. You will investigate strategies to promote constant questioning, aiming to encourage reflective habits and behaviours to become part of your routine approach to the world. |
|  | My Career Game Plan – preparing your curated portfolio | This topic allows you to reflect on your career goals, and how you might achieve them. It aims to give you the skills to tell your personal career story, assisting with presentation and communication skills. Lastly, it looks for potential gaps within your current circumstances to create career opportunities and advocate for advancement. |